

Forward Plan

1 February to 31 May 2012



What is the forward plan?

The forward plan is a list of the key decisions and other planned Cabinet and Cabinet Member decisions the council intends to take over a four-month period from 1 February 2012. The plan is updated monthly and published at least 14 days before it comes into effect.

What is a key decision?

Key decisions are defined as decisions which, in the view of the relevant Strategic Director, are likely:

- to incur expenditure or make savings which are significant
- to be significant in its effect on communities within more than one ward

Officers may also include other items that do not fit the above definition in the forward plan on a voluntary basis.

What does the forward plan tell me?

The plan gives information about:

- what decisions (key and otherwise) are coming forward in the next four months and beyond
- when those key decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet Members, individual officers or a committee acting under delegated powers. Most key decisions are taken at public meetings.

Who are the members of the Cabinet?

- [Councillor Matthew Barber](#) (Leader) – responsible for corporate strategy and finance
- [Councillor Roger Cox](#) (Deputy Leader) – responsible for planning and housing
- [Councillor Yvonne Constance](#) – responsible for legal and democratic services, human resources, IT, and customer services
- [Councillor Reg Waite](#) – responsible for commercial services
- [Councillor Elaine Ware](#) – responsible for economy, leisure and property

How do I make contact?

Each entry in the plan indicates the names of all the relevant people to contact about that particular item.

The telephone numbers for the relevant officers are listed in the individual entries in the forward plan. The contact details for the Cabinet Members are available on the Council's website www.whitehorsedc.gov.uk or by telephoning the Council offices on 01235 520202.

How do I get copies of agenda papers?

The agenda papers for Cabinet meetings are available five working days before the meeting on the Council's website www.whitehorsedc.gov.uk. Alternatively you can contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, The Abbey House, Abingdon, OX14 3JE, tel: 01235 540307, e-mail: steve.culliford@southandvale.gov.uk.

On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

How to make representations to the Cabinet

Members of the public wishing to address a meeting of the Cabinet on an issue relating to the Council's powers and duties should notify the Head of Legal and Democratic Services by 10am on the day of the meeting. Please contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, The Abbey House, Abingdon, OX14 3JE, tel: 01235 540307, e-mail: steve.culliford@southandvale.gov.uk.

Forward Plan

DECISION AND PURPOSE	KEY DECISION ?	DECISION MAKER	DATE FIRST ON FORWARD PLAN	CABINET MEMBER	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	BACKGROUND DOCUMENTS
Westway, Botley	KEY	Cabinet member for economy, leisure and property February 2012	September 2011	Councillor Elaine Ware	Consult Cabinet members	Chris Tyson, Head of Leisure Economy and Property Tel. (01235) 540378 Email: chris.tyson@southandvale.gov.uk	Cabinet delegated decision form
Procurement of cash receipting system	No	Cabinet member for legal and democratic services February 2012	January 2012	Councillor Yvonne Constance	Consult Cabinet member	Andrew Down, Head of HR, IT and Customer Tel. (01235) 540372 Email: andrew.down@southandvale.gov.uk	Cabinet report
Public art for Great Western Park, Didcot - to approve the draft strategies/schemes/programmes for consultation	No	Cabinet member for economy, leisure and property February 2012	December 2011	Councillor Elaine Ware	Consult South Oxfordshire District Council	Emma Dolman Tel. (01235) 515131 Email: emma.dolman@southoxon.gov.uk	Cabinet delegated decision form
To approve the Corporate Equality Action Plan 2012/13 - 2014/15	No	Cabinet member for corporate strategy February 2012	February 2012	Councillor Matthew Barber	Consult Cabinet members	Cheryl Reeves Tel. (01235) 540324 Email: cheryl.reeves@southandvale.gov.uk	Cabinet delegated decision form

DECISION AND PURPOSE	KEY DECISION ?	DECISION MAKER	DATE FIRST ON FORWARD PLAN	EXECUTIVE PORTFOLIO HOLDER	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	BACKGROUND DOCUMENTS
Oxfordshire County Council Dial - a - Ride transport service - to consider whether to top up the baseline service provided by Oxfordshire County Council	No	Cabinet member for finance February 2012	February 2012	Councillor Matthew Barber	Consult Cabinet members	Ben Watson Tel. (01235) 540488 Email: ben.watson@southandvale.gov.uk	Cabinet report Oxfordshire County Council procurement notes
Budget 2012/13	Council decision	Cabinet 10 Feb 2012 Council 22 Feb 2012	October 2011	Councillor Matthew Barber	Consult Cabinet members Consult Scrutiny Committee	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report
Council tax setting	Council decision	Cabinet 10 Feb 2012 Council 22 Feb 2012	October 2011	Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report
Corporate plan review	KEY	Cabinet 10 Feb 2012 Council 22 Feb 2012	Cabinet is consulting on the draft corporate plan.	Councillor Matthew Barber	Consult Cabinet member Consult Scrutiny Committee	Sally Truman, Policy and Community Engagement Manager Tel. (01235) 540408 Email: sally.truman@southandvale.gov.uk	Cabinet report
Local development framework core strategy	KEY	Cabinet 10 Feb 2012	January 2011	Councillor Roger Cox	Consult Cabinet member	Miles Thompson Tel. (01235) 540339 Email: miles.thompson@southandvale.gov.uk	Cabinet report

DECISION AND PURPOSE	KEY DECISION ?	DECISION MAKER	DATE FIRST ON FORWARD PLAN	EXECUTIVE PORTFOLIO HOLDER	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	BACKGROUND DOCUMENTS
Review of bins policy	KEY	Cabinet 10 Feb 2012	September 2011	Councillor Reg Waite	Consult Cabinet members	Ian Matten Tel. (01235) 540373 Email: ian.matten@southandvale.gov.uk	Cabinet report
Agency agreement and car park order for Rye Farm and Hales Meadow, Abingdon	KEY	Cabinet 10 Feb 2012	December 2011	Councillor Elaine Ware	Consult Cabinet member and South Oxfordshire District Council	John Backley Tel. (01235) 540443 Email: john.backley@southandvale.gov.uk	Cabinet report
Budget monitoring quarter 3	No	Cabinet 10 Feb 2012	October 2011	Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report
Treasury management strategy	No	Cabinet 10 Feb 2012 Council 22 Feb 2012	October 2011	Audit and Governance Committee Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	Cabinet report
To approve the allocation of £200,000 capital funding for essential repairs and refurbishment works at the council's leisure centres during 2012/13	KEY	Cabinet 9 Mar 2012	December 2011	Councillor Elaine Ware	Consult Cabinet members	Chris Webb Tel. (01235) 540358 Email: chris.webb@southandvale.gov.uk	Cabinet report

DECISION AND PURPOSE	KEY DECISION ?	DECISION MAKER	DATE FIRST ON FORWARD PLAN	EXECUTIVE PORTFOLIO HOLDER	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	BACKGROUND DOCUMENTS
Interim housing land supply policy	KEY	Cabinet 9 Mar 2012	February 2012	Councillor Roger Cox	Consult Cabinet members	Mark Williams Tel. (01235) 540308 Email: mark.williams@southandvale.gov.uk	Cabinet report
Science Vale UK - Enterprise Zone	KEY	Cabinet April 2012	November 2011	Councillor Matthew Barber	Consult Cabinet members	Toby Warren Tel. (01235) 547695 Email: toby.warren@southandvale.gov.uk	Cabinet report
Strategic property review	KEY	Cabinet 5 Apr 2012	January 2011	Councillor Elaine Ware	Consult Cabinet members	Suzanne Malcolm, Economic Development Manager Tel. (01235) 540542 Email: suzanne.malcolm@southandvale.gov.uk	Cabinet report
Review housing allocation policy	KEY	Cabinet 5 Apr 2012	January 2012	Councillor Roger Cox	Consult Cabinet members	Paul Staines, Head of Housing and Health Tel. (01235) 547621 Email: paul.staines@southandvale.gov.uk	Cabinet report
Leisure and civic halls participation strategy	KEY	Cabinet 5 Apr 2012	August 2011	Councillor Elaine Ware	Consult Cabinet members	Jo Paterson Tel. (01235) 540379 Email: jo.paterson@southandvale.gov.uk	Cabinet report

DECISION AND PURPOSE	KEY DECISION ?	DECISION MAKER	DATE FIRST ON FORWARD PLAN	EXECUTIVE PORTFOLIO HOLDER	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	BACKGROUND DOCUMENTS
Great Western Park - to consider the future ownership and management of the council's land for communal facilities	KEY	Cabinet 5 Apr 2012	December 2011	Councillor Roger Cox	Consult Cabinet members	Toby Warren Tel. (01235) 547695 Email: tooby.warren@southandvale.gov.uk	Cabinet report
Public art for Great Western Park, Didcot - to approve the strategies/schemes/programmes	No	Cabinet 5 Apr 2012	December 2011	Councillor Elaine Ware	Consult South Oxfordshire District Council	Emma Dolman Tel. (01235) 515131 Email: emma.dolman@southandvale.gov.uk	Cabinet report
To approve a new capital community grant scheme	KEY	Cabinet 5 Apr 2012	January 2012	Councillor Matthew Barber	Consult Cabinet members	Jayne Bolton Tel. (01491) 823136 Email: jayne.bolton@southandvale.gov.uk	Cabinet report
Better ways to pay	KEY	Cabinet – date to be determined	December 2011	Councillor Matthew Barber	Consult Cabinet members	Geoff Bushell Tel. (01235) 547689 Email: geoff.bushell@southandvale.gov.uk	Cabinet report